



Application Package

Providing Choice Within Public Education

Ursula Franklin Academy

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Table of Contents

Page 1	Criteria for Admission Procedure for Applying
Page 2(a, b)	Application for Optional Attendance at a Secondary School Outside the Resident Area
Page 3(a, b)	Reference Form
Page 4	Statement of Purpose Guidelines

Criteria for Admission

Every grade 8 student who meets the criteria below will automatically be considered eligible for our lottery.

1. The student must receive “**Progressing Well Towards Promotion Status**”, and possess **Learning Skills ranked as ‘Good’ or ‘Excellent’** in his/her grade 8 year, (as indicated on his/her report card).
2. The student must **not** have failed **any courses** at the end of his/her grade 7 year.
3. The student must complete his/her **Statement of Purpose** at Ursula Franklin Academy. This statement must both:
 - meet or exceed **Level 3 writing standards** (as set out by the Ministry of Education) and
 - articulate **UFA’s values and programs.**
4. The student must submit a completed **Reference Form** filled out by any teacher or community leader who has knowledge of the student as a learner and community member, along with the **Application for Optional Attendance.**
5. The student and parent must agree to UFA’s school policies (**this includes the Uniform Code**).

An interview is **only** required when:

- The student does not meet one of the above criteria **OR**;
- The student attends an independent school **OR**;
- The student is home schooled.

Procedure for Applying

1. Application packages may be obtained at our Open House on **Tuesday, November 10th**, at the office or at www.ufacademy.org

The **completed** Application Package must include:

- a. **The Application for Optional Attendance at a Secondary School Outside the Resident Area.** This form must be signed by a parent/guardian, as well as the student’s current home school principal.
 - b. **The completed Reference Form**
 - c. **The Statement of Purpose (completed at Ursula Franklin Academy)**
 - d. **The Final Grade 7 Report Card**, as well as the **Most Recent Grade 8 Report Card.** **Note:** for senior students, we will require the latest report card, as well as the previous year’s final report card.
2. **Please make an appointment with Heather Woodtke at 416-393-0430 to write the Statement of Purpose.** The writing of the Statement of Purpose will take place at UFA on one of the following dates:
Tuesday, December 8th, 4:00 pm
Wednesday, December 9th, 3:30 pm
Thursday, January 7th, 4:00 pm
Saturday, January 9th, 10:00 am

Packages can be returned to UFA via mail, fax (416-393-0970), or in person to the main office. Completed **Application Packages** must be submitted to UFA by **Monday, February 1, 2010.**

3. Successful applicants will be informed no later than **Friday, February 12th, 2010.**



**Optional Attendance: Application for a Secondary Program at
a School Outside the Resident Area
(includes Grade 9 program at Intermediate schools)**

Date: _____

Student's Name _____ Birthdate: _____ M F
(Surname) (Given Names) DD MM YY

Student's Address: _____
Street Apt. # Postal Code Telephone

Parent's/Guardian's Name: _____ Business Phone No.: _____

Home or Sending School _____ Present Grade: _____ Student's ID Number from Present/Previous School: _____

Requested School: _____ in Grade _____

Commencing: _____ Number of Credits Earned: _____

Does a sibling attend the requested school? Yes _____ No
Name of Sibling

Applicant's child will receive day care (if applicable) at: _____

Address: _____ Telephone: _____

What regular schools have you applied for under Optional Attendance? _____

What specialized school programs have you applied for? _____

Is applicant attending feeder school under Optional Attendance? Yes No

Other Reason/ Further Explanation _____

Conditions on the reverse of this form have been read and agreed to:

Signature of Parent/Guardian: _____

Signature of Student (18 years of age or older): _____

For Office Use Only:

1. Signature of Current School Principal (or designate): _____ Date: _____
(#1 to be completed before #2)

2. Decision: Accepted Not Accepted

Signature of Requested School Principal: _____ Date: _____

Distribution:
1 copy: to parent/guardian when decision is made
1 copy: to TDSB Home or Sending School

Parents please note: Transportation is not provided for Optional Attendance students.

Please Note the Following:

- 1) Priority of placement in the requested school will be based on a lottery if applications exceed the space available at the requested school.
- 2) If admitted, a student is expected to continue at the requested school until graduation.

IMPORTANT DATES

- (a) Applications must be received by Monday, 1 February 2010.
- (b) A lottery, if necessary, will be held the first week in February 2010.
- (c) Parents/guardians or students 18 years of age or older will be informed of acceptance or non-acceptance prior to Friday, 12 February 2010.
- (d) Parents/guardians or students 18 years of age or older must confirm the offer of admission by completing a course selection sheet by Monday, 1 March 2010.
- (e) No student will be admitted into a junior high level for grade 9 and at all secondary grade levels through optional attendance after Monday, 1 March 2010 unless the student does not have a timetable at another school..

Note: It is the parent/guardian's responsibility to deliver this application to the school or schools of choice.

Notice of Collection

In accordance with Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act 1989, this is to advise you that the information you have provided is collected under the legal authority of the Education Act, R.S.O. 1980, Chapter 314, as amended, its regulations and memoranda, and Sections 117, 118 and 119 of the Municipality of Metropolitan Toronto Act, R.S.O. 1980, Chapter 314, as amended, and may be used as necessary in the normal operation of the Board of Education and its constituent parts. Information would be released only under proper authorization.

**Ursula Franklin Academy
Reference Form
CONFIDENTIAL**

Student's Name: _____ Current School: _____

This reference form is to be completed by any teacher, principal or community leader who has knowledge of the student as a learner and community member.

Name of referring person: _____

Relationship to the applicant (if not current grade 8 teacher): _____

Number of years you have known the applicant: _____

Section 1 - Learning and Community Skills Checklist

The following checklist asks the referring person to assess the applicant according to the learning skills used in the Standard Ontario Report Card. If you are the student's current grade eight teacher and have already assessed the student's learning skills on the report card, please indicate this and move on to the next section of the form.

	Needs improvement	Satisfactory	Good	Excellent
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperation with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Problem solving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Independent work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conflict resolution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section 2 - Commentary on Participation and Engagement

Attendance and Punctuality:

With city-wide intake, we often have students travelling considerable distances to attend the school. The school day begins at 8:45 am. Please comment on the attendance and punctuality of this student with regards to the activities you have observed the applicant participating in.

Character:

Involvement:

Please describe the student's role in your school community. Comment on the specific contributions he/she has made.

Do you recommend this applicant for admission to the program at Ursula Franklin Academy?

Recommend

Do not recommend

Additional Comments:

Name of referring person: _____

Signature: _____

Date: _____

Referring person's phone number: _____

Thank you for your time and attention to this matter.

WE WOULD ASK THAT THE REFERRING PERSON PLEASE RETURN THIS FORM IN A SEALED ENVELOPE DIRECTLY TO URSULA FRANKLIN ACADEMY TO THE ATTENTION OF TITO FARIA, PRINCIPAL.

Ursula Franklin Academy Statement of Purpose Guidelines

PLEASE NOTE: These questions are for your review **ONLY**. Please contact Heather Woodtke at 416-393-0430 to book an appointment to write the Statement of Purpose at the school. The Statement of Purpose will be written at Ursula Franklin Academy on the following dates:

- Tuesday, December 8th, 4:00 pm
- Wednesday, December 9th, 3:30 pm
- Thursday, January 7th, 4:00 pm
- Saturday, January 9th at 10:00 am will be made available to those students unable to write on the above dates.

Applicant's Statement of Purpose

In order to be considered eligible to attend Ursula Franklin Academy, the questions below must be completed and:

- The student must make it clear that the student wishes to attend Ursula Franklin Academy.
- The student must make reference to Ursula Franklin Academy's school values or program in his/her response.
- The student's writing ability must be at least a Level 3 for the Grade 8, according to the Ontario Ministry of Education's curriculum expectations.

Question One

Why would you like to attend Ursula Franklin Academy? (maximum 80 words)

Question Two

What do you think Ursula Franklin Academy offers you as a student that other schools may not offer? Why do you think Ursula Franklin Academy is a good school for you as a learner? (maximum 80 words)

Question Three

What do you think you can contribute to Ursula Franklin Academy? Be sure to give specific examples of how you will contribute to our school community. You may wish to refer to past experience. (maximum 80 words)

Question Four

- a. Describe your computer skills/background. (maximum 25 words)
- b. How can you use technology to creatively support your high school experience? (maximum 80 words)